

# The Driving Instructor College

Warden Hill School of Motoring Ltd



Instructor training



# THE DRIVING INSTRUCTOR COLLEGE

*Thank you for your enquiry regarding our Driving Standards Agency recommended Training Course. Working as a Driving Instructor can be very rewarding in an increasingly professional industry. It is equally good and flexible for both men and women of all ages and can be done either on a full or part-time basis.*

**O**nce you have read this brochure please do not hesitate to ring us regarding any further details and to book an appointment with us for an initial informal meeting.

## ABOUT US

We are comprised of two Companies; one being our now well-established Driving Standards Agency recommended Driving Instructor Training College. The other is our, extremely busy Driving School, which is now one of the largest in the Country. Our aim is to maintain a reputation for stability and reliability, giving our instructors a personal level of help and support.

## JOIN US, THE ADVANTAGES

We are a Driving Standards Agency recommended Training Establishment. The DSA is an executive agency of the Department of the Environment, Transport & the Regions under the provisions of the Road Traffic Act 1988.

We are also approved by ORDIT (The Official Register of Driving Instructor Training). This is the only national scheme recommended for Driving Instructor Training by the DSA. We confirm we have a good success rate in terms of our Driving Instructor Training.

The passing of the DSA Parts 1, 2 and 3 exams are required to become an Approved Driving Instructor. They are the only requirements as far as examinations are concerned to become Registered as a DSA APPROVED DRIVING INSTRUCTOR (CAR). If, however, you would be interested in further advanced qualifications we would be pleased to help and advise you, but these are not essential.

You will be given personalised, high quality training to cover the syllabus and help you meet the requirements of the ADI examinations, which can be done around your present job. ■

*All our training materials are continuously updated.*

# A TEACHING POSITION

**W**arden Hill School of Motoring is now one of the largest Driving Schools in the country and opportunities regularly arise for successful ADIs to join our Driving Instructor team, working in their local area.

We operate both a teaching position Guarantee Scheme and an Own Business Start-up Scheme. There may also be opportunities for successful, experienced Approved Driving Instructors to train to join our Driving Instructor College training personnel.

We operate an equal opportunities policy and abide by the DSA Code of Conduct.

If you are successful and join our Warden Hill School of Motoring Driving Instructor team you will find yourself one of a group of well-motivated, friendly, busy people. Training with us, however, does not obligate you in any way to work for us.

We will support you in achieving your objectives and to this end have endeavoured to be flexible in our training, financial terms and agreements and working patterns.

We would like our success to become your success. ■

## INSTRUCTOR ELIGIBILITY

### DSA REQUIREMENTS FOR REGISTRATION

In order to qualify as a Driving Standards Agency Approved Driving Instructor there are certain requirements, which you must meet; not everyone can become a Driving Instructor.

- You should be a fit and proper person to have your name entered in the Register.

All non-motoring and all motoring convictions, providing they are not 'spent' under the Rehabilitation of Offenders Act 1974, will be taken into account when assessing your suitability. If, however, your Licence has some penalty points (generally a maximum of 6)) this may not necessarily affect your application.

You must have held a full UK or European Union (EU) / European Economic Area (EEA) unrestricted car driving licence for periods totalling at least 4 years out of the 6 years prior to entering the Register after qualifying. Any period after passing the driving test and during which a provisional licence is held may be counted as a full licence. A foreign licence can also count towards the four year period and a full licence to drive 'automatics'.

- You must not, at any time during the 4 years prior to being entered on the Register, have been under a disqualification from driving.
- You must pass all three parts of the qualifying examination within a two-year period.
- You must be able to read a vehicle number plate from a minimum of 27.5m (90ft).

- It should be noted that to accompany provisional licence holders, you must hold a full, unrestricted UK or EU/EEA Driving Licence for 3 years and be over 21.

A full foreign licence will count if it is accepted under the 'Exchange Scheme'.

### DISABILITIES

#### Do you have a disability?

In accordance with the road traffic act, a driver whose driving licence is limited to driving automatics because of a disability, can qualify to give driving instruction in cars with automatic transmission only. Please ask for further details.

#### Government Legislation .....

It is illegal for anyone to charge (either money or monies worth) for instruction in driving a motor car unless:

- 1) their name is on the Register of Approved Driving Instructors or
- 2) they hold a Trainee Licence to give instruction, issued by the Registrar.

### The Driving Instructor College requirements

All applicants for the course must:

- fulfil the DSA requirements as above;
- attend an initial meeting at the College;
- be assessed by the College as suitable for training;
- attend the Induction session.



# YOUR NEW CAREER

Few careers nowadays offer 'a job for life' but driving instruction can. Learning to drive is an essential part of modern life and almost everybody wants to learn. Nearly all learners take lessons with professional instructors and the trend is to take more and more lessons, as our roads become busier and more complex. The Driving instruction industry is booming and you can be part of it.

## JOB PLACEMENT SCHEME

## OWN BUSINESS START-UP SCHEME

As a well established, rapidly expanding and successful Company Warden Hill School of Motoring, which is the associated Company of The Driving Instructor College, is currently looking for smart, intelligent and enthusiastic people in all areas. It is an opportunity to join the team of a very busy Driving School, working locally in your own area, which will provide you with a good income.

Alternately we offer both a Guaranteed Job Placement Scheme and an Own Business Start-Up Scheme to applicants who complete our full course (as described in this pack), and meet the qualification and registration requirements of the DSA, including the Parts 1, 2 and 3 Examinations.

This is a free service and this can be discussed in more personal detail directly with you.

Having read the enclosed information your next step is to ring us, when we would be pleased to answer any further queries or make an appointment for you to visit us for an initial informal meeting.

We would then discuss your prospects and future plans,

**RING 0800 7835953 AND TALK TO US**



# INSTRUCTOR TRAINING

## COURSE LENGTH

Your Course starts the day you enrol with us and commences with an Induction Session, at which time we will plan your studies and tailor the course to meet your requirements. This will take into account the availability of the Driving Standards Agency Tests.

To become a fully qualified Driving Instructor can take as little as 20-26 weeks. There is also an option to work as a Trainee Driving Instructor after Passing Parts 1 and 2 (by approximately 14 weeks). These are minimum times; you may prefer to learn at your leisure. From the date of passing the Part One Test you have up to 2 years to pass The Part Three Test.

## DSA EXAMINATIONS & THE DRIVING INSTRUCTOR COLLEGE TRAINING

The qualifying examination is in three parts:

- Part 1** The Theory Test
- Part 2** The Driving Technique Test
- Part 3** The Instructional Ability Test

The Driving Instructor College's DSA recommended Instructor Training Course covers the entire syllabus preparing you for each examination. However, the skills and knowledge required for each part are also relevant throughout the course. As you train for each part you are also being prepared for the next.

## PART ONE

This examination is taken at one of the nearby DSA Examination Centres. It is a Touchscreen computer-based test. The Theory Test consists of 100 multiple choice questions covering many aspects of driving including road procedure, car control, basic mechanical knowledge, the Highway Code and instructional techniques. A good standard of theoretical knowledge is required. For each question there is a choice of answers. To compensate for the 'guess factor' in this type of question a minimum overall pass mark of 85% is required. You are allowed 90 minutes to complete the test, which should be adequate time. The subjects are arranged in four bands, each requiring a pass mark of 80%. You are then allowed a further 20 minutes to complete a hazard perception test.



# INSTRUCTOR

*Instructor training continued....*

The Driving Instructor College Home Study Course is a flexible and economical way of preparing for your Theory Test. It enables you to organise your study around your existing job and/or commitments, thus avoiding taking time off work to attend a traditional full-time course, (which is generally more expensive). The Driving Instructor College Home Study Course is approved by the Driving Standards Agency and has been used for some years with a high degree of success. In addition to the Home Study Pack you will receive:

- The Induction Session**
- The DSA recommended reference books**
- The ADI Theory Test Question Bank**

You will also be invited to our popular Half-Day Workshops to join the team of other course trainees also taking their Part One examination. These take place prior to your Part One examination.

## **PART TWO**

This is your Test of Driving Ability, which includes an eyesight test, and can be taken at specified DSA Learner Driving Test

Centres (Luton is one of these). As you will be teaching others how to drive, you will be expected to demonstrate your ability to drive correctly. You will be asked to drive over a varied route and will be expected to drive in a 'disciplined, brisk and business-like' manner.

To be successful you will need to commit no more than 6 driving faults.

You will be asked to carry out manoeuvres (eg reversing) safely and under full control. Although you may be a very experienced driver you may have acquired some bad habits that will need to be eliminated from your driving.

In between your training you should practice and adopt the method of driving you are taught as your normal way of driving. You will not be teaching your pupils simply for a driving test but to 'Drive Safely For Life'.

The training consists of a driving course designed to bring your driving up to the standard that is required for the DSA Test of Driving Ability. This includes a session when you will prepare for and take your test and then after be debriefed at The Driving



# TRAINING

Instructor College. The training is all carried out in our cars. You will generally be part of a team, with another trainee. As such you would take turns to both drive and analyse each other's faults, guided by your Training Officer. This method of training is popular with the Police and used on other advance driving courses and is good grounding for your Test of Ability to Instruct (Part 3)

At this stage you may wish to discuss with us the option of starting work. After passing your Part 2 you will then be invited to a business meeting to plan your future

## PART THREE

The Instructional Ability Test enables you to demonstrate your ability to pass on the knowledge you have acquired to a 'learner driver' and again can be taken at certain specified test centres. The test itself is in two halves and lasts approximately one hour. You will need to be well prepared for this test. There is a limit of three attempts for the Part 2 and Part 3 Tests.

The training course includes a session when you will be prepared for and will take your Test.

You will, again, be working in a team. This is a well-established and highly productive method of training. Mock Tests are given to ensure any remaining problems or misunderstandings are highlighted and can be dealt with effectively for both Parts 2 and 3. ■

### INCLUDED IN THE DRIVING INSTRUCTOR COLLEGE COURSE FOR

#### THE PART THREE ARE:

- 12 Comprehensive Briefings to aid your study for Part Three
- A set of The Driving Instructor College Visual Aids – essential when teaching.
- A set of 4 books on instructor characteristics, instructional techniques and fault assessment



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